

Delivering a brighter, greener future for all

1st September 2025

AGENDA

Dear Councillor

You are summoned to a meeting of the:

Town Development Committee to be held on Monday 8th September 2025 at 7pm at the Civic Centre, Sambourne Road, Warminster, BA12 8LB

Membership:

Cllr Allensby (West)	Cllr Lee (Broadway)
Cllr Barnes (East)	Cllr Robbins (East)
Cllr Davis (East)	Mr James Sullivan-Tailyour (Advisor)
Cllr Jones (North) (Chairman)	Mr Matt Towl (Advisor)
Cllr Keeble (West) (Vice Chairman)	Mr Len Turner (Advisor)

Copied to all other members for information.

Members of the public are warmly welcome to attend meetings of the council and its committees, unless excluded owing to the confidential nature of the business.

If you wish to contribute during public participation, please contact admin@warminster-tc.gov.uk prior to the meeting to enable this to be facilitated.

Yours sincerely

Tom Dommett CiLCA

Town Clerk and Responsible Financial Officer

Dannett



1. Apologies for Absence

To receive and accept apologies, including reason for absence, from those unable to attend.

2. Declarations of Interest

To receive any declarations of interest under Warminster Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

3. Minutes

- **3.1 To approve and sign** as a correct record, the minutes of the Town Development Committee meeting held on Monday 2nd June 2025; copies of these minutes have been circulated and Standing Order 12.1 provides that they may therefore be taken as read.
- **3.2 To note** any matters arising from the minutes of the Town Development Committee meeting held on Monday 2^{nd} June 2025.

4. Chairman's Announcements

To note any announcements made by the Chair.

5. Questions

To receive questions from members of the committee submitted in advance.

Standing Orders will be suspended to allow for public participation.

6. <u>Public Participation</u>

To enable members of the public to address the committee with an allowance of three minutes per person regarding any item on the agenda and **to receive** any petitions and deputations. The Chairman may read out statements submitted in advance.

Standing Orders will be reinstated following public participation.

7. Reports from Unitary Authority Members

To note any reports provided which are relevant to this committee.

8. <u>Draft 2026 Events Programme</u>

To receive an update on the draft events' programme for 2026.

9. <u>Tynings Allotments</u>

Members to note the minutes from the meetings held on 18th June 2025 (see attached).

10. Operational Flood Working Group South

To receive the notes from the meetings of the Operational Flood Working Group South held on 16th April 2025, and 18th June 2025. Matters relating to Warminster highlighted (see attached).

11. Cycling and Walking Infrastructure Working Group

Members to note that the Cycling and Walking Infrastructure Working Group responded to Wiltshire Council's consultation on Warminster's Local Cycling & Walking Infrastructure Plan.



12. Warminster Town Council Litter Champion

To receive a written update from Cllr Jones, the council's Litter Champion (see attached).

13. Warminster Business Network

To receive a written update from the Warminster Business Network (see attached).

14. Rights of Way Volunteers

To note the updates from the Rights of Way Volunteers (see attached).

15. Grovelands Countryside and Wildlife Volunteers

To receive an update from the Grovelands Countryside and Wildlife Volunteers.

16. Communications

The members to decide on items requiring a press release and to nominate a speaker for any item on the agenda if required.

Minutes from this meeting will be available to all members of the public either from our website www.warminster-tc.gov.uk or by contacting us at Warminster Civic Centre.

Date of next meeting: Monday 1st December 2025



Tynings Allotments Committee Meeting

The Pavilion

Wednesday 18th June 2025

Minutes of Meeting

Committee Members: Mike Forward (Chairman), John Howlett (Treasurer), Jacqui Abbott (Secretary), Jim Ellison (Plot Manager), Chris Brookes, Helen Taylor, Cllr J. Kirkwood, Jenny Weston, David Butler.

Warminster Town Council: Clir J Kirkwood

Guest: Cllr S Kirkwood

1. Apologies: were accepted from John Howlett, Andy Robins

2. Minutes of last meeting Wednesday 14th May

The Chairman signed as a true and fair account.

3. Matters arising

Picnic tables - David said they are in production and will be delivered soon.

4. Treasurer's Report

John provided a financial summary in advance of the meeting.

The month of May was very good with income totalling £1,263.

Costs were as expected with a shortfall on the coach trip of £27. This is good outcome for this trip open to the wider community and subsidised by committee member's fundraising activities.

There is a year to date surplus of £1,183 which will be used towards the new benches.

Just over £3.5k in cash was banked in May so this means and increase in the bank balance and a reduction in cash held.

Overall cash position is £19,255.

The Chairman thanked all for the hard work of the team and to everyone's help on the day of the plant sale which had raised over a thousand pounds.

5. Plot Manager's Report

There are 16 on the waiting list but some of them cannot be contacted. There are two plots to let. One in next to plot holder JJ who wants an additional plot and has been on the waiting list as required. The Chairman asked Jim to investigate the plot next to the pavilion. It is a shame that the plot next to the pavilion is not well kept. Jim had asked them to keep it tidy when let but this has not happened.

Jim has sent letters to a few plot holders. Most people have responded apart from two b on one of those, some work has been undertaken.

Only one plot holder has been asked to leave and the plot has already been re-let.

6. Correspondence

Tree adjoining plot 68 – the Secretary had been contacted again to check on the progress regarding the border and whose land the tree was on. Some plot holders have offered to put some money in to get the dead wood removed from the tree. It does affect the light of the households.

The strip of and might be owned by Lord Bath. No-one can determine it and land registry did not know. The town council will need to take it further and ascertain the owner of the land. JA has tried to get a map from HM land registry but they did not have one available and are asking for exact dimensions and an OS map of the allotments. The society is fairly sure that the boundary is not on their property.

Helen volunteered to see if she could find the exact location through the Chippenham archives.

Action: HT

The Secretary will get in touch with plot 68 and tell them the information regarding the search via the archives.

Action: JA

Warminster Town Council has the land on a long lease from Wiltshire Council. The committee believes that Warminster Council ought to source the definitive map.

Cllr Kirkwood volunteered to mention it at the Town Council meeting.

The Town Council has suggested that we go "halves" with the residents. It could be that the Town Council should be the organisation to go "halves" as the land is potentially not owned by anyone.

In addition, there is a now a tree preservation order on the tree which makes it even more complicated.

The committee will wait to see what Cllr Kirkwood and HT find out and then write to the Town Council.

7. Maintenance

a. Lights

Johnathan the electrician is very busy and will look at the left set as soon as possible.

b. Raised beds

The committee is looking into options and costings.

c. Water

The water seems to have a good pressure at the moment and only goes down when everyone is using water at the same time.

The troughs are being used by plot holders with watering cans. The committee discussed whether more taps would be useful instead of the troughs but it was thought some plot holders prefer to use the troughs.

It was agreed that it would be useful to make a notice to say only clean cans should be used and not ones that are contaminated in any way.

d. Bees

These are allowed as long as care is taken to look after the bees and manage them properly and check that each side of the plot are OK about it. Also to include some warning signs.

JA to make sure the bees are within the cultivation policy. We may need a special meeting to discuss the cultivation policy (see below).

8. Forthcoming events

a. July BBQ 19th July at 2pm

Jim has volunteered to cook the BBQ food.

b. Annual produce show 6th September - the first Saturday in September.

The schedules have been printed and are available. They have been sponsored by Crockerton garden centre. Steve Cripps will judge the plots. Bob Green will judge the flowers. Sue Forward has organised the other judges.

9. AOB

10. Date and time of next meeting - Wed 23 July 7pm

Cultivation Policy meeting 30th July 7pm

The cultivation policy will be considered at this special meeting.

AGM: Thursday 25th September business by 11th September

The committee noted that here will be no AOB items at the AGM. Items must be brought to the committee 2 weeks in advance.



Operational Flood Working Group - South Agenda DATE 16 April 2025 - 10am Hybrid Meeting at Warminster Civic Centre

Statutory Agencies:				
Andrew	Davis	Chair & Wilts Cllr Warminster East		
Danny	Everett	Principle Technical Officer Drainage Wilts Council		
Grish	Lohani	Highways Engineer Stonehenge & Tidworth Wilts Council		
Layla	Hill	Senior Business Support Officer Wilts Council		
David	Button	Highway Engineer Southwest Wiltshire		
Charlotte	Fry	Sewage Planning Engineer Wessex Water		
Steve	Malpass	Flood & Coastal Risk Environment Agency		
Town & Parish Councils				
Chris	Sankey	Pitton & Farley		
Richard	Roberts	Enford Parish Council		
Mark	Symonds	Enford Parish Council		
Den	Parrett	Shrewton Parish Council		
Anthony	Wheeler	Salisbury cathedral community		
Sheila	Glass	Ramsbury		
Jill	Turner	Kennet Valley		
Estelle	Cherry	Landford		
Lin	Walker	Donhead St Mary		
Bridget	Wayman	Wilts Cllr Nadder Valley		
Mike	Dent	Wilts Cllr Alderbury		
lan	Blair-Pilling	Wilts Cllr Avon Valley		
Bill	Parks	Wilts Cllr Warminster North & Rural		

1.	Welcome and Introduction from the Chair Andrew Davis - Wiltshire Councillor
2.	Update from statutory agencies
	Wiltshire Council (WC)
	Business as usual
	Two CCTV in operation
	Ground water dropping, River levels dropping
	 Still getting internal flooding reports from 3-4 months ago



- Working with WW, TW, EA, and Network rail around this to try and reduce flooding across the country.
- Storm Henk and Babet funding is running out email being sent out to anybody that claimed via these funds with their termination date. Take note that any emails that come through are not just circular. If funding is not claimed and we do not have the paperwork in place, you don't get your £5000 from Central government.

Environment Agency (EA)

- Recent dry period
- Water levels decreasing
- Groundwater levels dropping down
- Taken off ground water warnings

Thames Water (TW)- apologies

Wessex Water (WW). No updates, happy to answer any queries or questions.

Network Rail (NR) - apologies

3. Town and Parish Agenda items and updates

Warminster -

• Thank you to Highways team for investigating and establishing if the orifice plate had been installed in Groveland's to restrict flow.

Actions:

Town & Parish Councils	 Report sewage issues to Wessex Water and/or appropriate sewage undertaker. Draw up flood plans and keep current plans updated Suggest sites suitable for Telemetry e.g. watercourses via the drainage inbox in next 4 weeks
Wiltshire Council	 Send email with Storm Henk funding deadline to Britford Put in a bid for £25k for Britford Highways project



	send Mike A0 plan for town and parish to annotate areas of concern.
Wessex Water	No actions
Environment Agency	Someone to get back to Teffont/Chilmark with update on EA project (MH)

AOB

None

Date of next meeting - 18th June 2025

If you would like to join the meeting online, please use the below link:

Microsoft Teams Need help?

Join the meeting now

Meeting ID: 364 840 090 396

Passcode: sWsFHg

Dial in by phone

+44 1225 694894,,612344562# United Kingdom, Bath

Find a local number

Phone conference ID: 612 344 562#

For organizers: Meeting options | Reset dial-in PIN



Operational Flood Working Group - South Notes DATE 18 June 2025 – 10am Hybrid Meeting at Warminster Civic Centre

Statutory Agencies:			
Nick Dye		Chairman Wilts Cllr Cricklade & Latton	
Andrew	Davis	Wilts Cllr Warminster East	
Danny	Everett	Principle Technical Officer Drainage Wilts Council	
Grish	Lohani	Highways Engineer Stonehenge & Tidworth Wilts Council	
Layla	Hill	Senior Business Support Officer Wilts Council	
Charlotte	Fry	Sewage Planning Engineer Wessex Water	
Steve	Malpass	Flood & Coastal Risk Environment Agency	
Nicola	Mundy	Highways Support Officer	
Kymee	Cleasby	Wilts Cllr Marlborough East	
Town & Parish Counc	ils		
Chris	Sankey	Pitton & Farley	
Richard	Roberts	Enford Parish Council	
Mark	Symonds	Enford Parish Council	
Den	Parrett	Shrewton Parish Council	
Anthony	Wheeler	Salisbury Cathedral community	
Sheila	Glass	Ramsbury	
Jill	Turner	Kennet Valley	
Estelle	Cherry	Landford	
Lin	Walker	Donhead St Mary	
Bridget	Wayman	Wilts Cllr Nadder Valley	
Mike	Dent	Wilts Cllr Alderbury	
lan	Blaire Pilling	Wilts Cllr Avon Valley	
Bill	Parks	Wilts Cllr Warminster North & Rural	

1.	Welcome and Introduction from the Chair Nick Dye - Wiltshire Councillor
2.	Environment Agency (EA)
	Groundwater levels have returned to normal (were high 3 weeks ago).
	Thunderstorms forecasted; small cells are hard to predict.
	DEFRA consultation on future Flood Risk Management funding underway.



- Many Environment Assets nearing end of lifespan; shift toward Natural Flood Management.
- PFR project update: One property left in Shrewsbury; the Britford project starts late July.
- Historic England offers guidance on protecting and repairing listed properties post-flooding.

Wessex Water

- Warminster car park storage tank nearly commissioned.
- No timeline for road reopening.
- No major issues; contact Charlotte for specific concerns.

Wiltshire Council

- All roads accessing housing stock are now CCTV monitored.
- DEFRA funding increase deemed insufficient due to rising costs.
- One drainage planning engineer hired; interviews for another in 2 weeks.

3. Town & Parish Updates

Warminster

- Flooding meeting discontinued by Town Council (Neighborhood Plan cited).
- Later confirmed meetings should continue.
- Grovelands Avenue: appeal rejected due to unmitigated flood risk.
- Western development under pressure: Persimmon in remedial phase.
- Silt issues persist.
- Consultants claim area no longer in flood zone 2/3.
- EA standards must be met to change flood maps.
- All parishes advised to review flood maps and report omissions.
- Landowners or management companies responsible for maintenance.

Actions: Town & Parish Councils Report thunderstorm impacts to Wiltshire Council. Review and comment on DEFRA paper. Wiltshire Council Arrange meeting for Deverills issues. Arrange meeting with Marlborough. Arrange Pewsey walkaround.



Wessex Water	•	No actions.	
Environment Agency	•	Circulate DEFRA funding paper. Arrange meeting with Wilton re: flooding.	

AOB

Training

- 23rd July 4 6 pm. On line meeting with representatives from suppliers of flood defence equipment, EA and Wilts Cll. Staff, this is about what is available to householders to protect their property from flooding no sales. Contact karen.linaker@wiltshire.gov.uk for more details and link.
- 6th August Flood warden training Marlborough Town Hall, Marlborough all day
- 19th August Flood warden trainings Salisbury Guildhall, Salisbury all day
- You can attend either meeting contact <u>renate.malton@wiltshire.gov.uk</u> to confirm

Condition survey

• A questionnaire was circulated to town and parishes re the gully tanker service – please can you fill this in, if you don't let us know we can't improve email. Grish.lohan@wiltshire.gov.uk (need to check this)

Date of next meeting - 20th August 2025

If you would like to join the meeting online, please use the below link:

Microsoft Teams Need help?

Join the meeting now

Meeting ID: 353 117 131 079

Passcode: kpTeXm

Dial in by phone

+44 1225 694894,,181406340# United Kingdom, Bath

Find a local number

Phone conference ID: 181 406 340#

For organizers: Meeting options | Reset dial-in PIN

Report from Cllr Jones - Town Litter Champion

It's been fantastic to see the pride our community takes in keeping Warminster clean and welcoming. We now have residents regularly out and about litter-picking across the town – helping to keep our green spaces, streets, and pathways looking their best. This includes Portway, Boreham Fields, Church Street and Manor Gardens.

Dedicated litter picks have also taken place on Westbury Road and around Pepper Place with others planned across Warminster over the next few months.

Whilst Warminster certainly does not have a litter problem in comparison to other local towns, we have seen an increase in litter being left in lay bys and next to bins.

I would encourage local residents to take litter home with them if the bins are clearly full rather than just leaving it next to the bin which then gets scattered around.

Every small effort adds up to a big difference, and we're already seeing the positive impact. A huge thank you to those who have stepped forward to care for their neighbourhoods – your time and commitment really do make Warminster a better place for us all

Warminster Business Network

Town Development Report

The WBN still maintains it's four pillar approach and below I have provided some updates since the last Town Development meeting.

4 pillars.

Grow – Open the door to new business opportunities and business growth.

We have had 3 new businesses open, 2 finalising renovations and 2 looking to secure a property.

New businesses opened – Neighbourhood (Coffee, café, local shop), Warminster Nails (Nail bar) and Café Anouk (Coffee shop).

Businesses close to opening – Malto Lounge (Café Bar opens the 3rd Sept), business in the old Barclays bank.

Businesses currently looking at properties – Dress Shop.

Support - Local business to achieve their goals.

Support given to the new businesses opening and assistance given in securing future properties.

Develop – Increase knowledge and skills to create a bigger, brighter and better future.

NFTR

Influence – Campaigns to widen Warminster's exposure and have voice in local decisions.

Engagement with a London tour company.

On top of the excellent town business survey, we are going to try and conduct a wider Warminster Survey.

Town Exposure and Events

The third market of the year and the second since the last meeting. Early indication is that the latest market was good for all. Stall holders happy and no issues raised by businesses yet. The Summer market was not the best for some of our local businesses, but it is a two-way street and some of those businesses are ones that closed and gave up and/or didn't engage with the market.

The Market and our joint approach is being hailed by other towns in Wiltshire as the "Best Practice" and we have had other towns visit to understand what we do and how we work together.

Town Centre.

Discussion - Business Rates.

The current feeling and concern across the town is that it is business rates that will lead to a business closing. The extra cost on top of the increase in NI and inflation has meant businesses are scaling back and/or not employing staff. It is also felt the ratable level set for

our Town Centre properties is not actually reflective of rent, footfall and business opportunity.

The WBN will be raising their concerns to Wiltshire Council and would welcome a joined-up approach if the TC also note the challenges faced by our businesses.

Hospitality

Hospitality is still finding planning a challenge as the business levels are very unpredictable.

The street markets and in particular the Imber bus day are of great benefit to most hospitality businesses, several establishments showing almost best revenues ever during the Imber bus day.

The importance of providing coach parking in the town centre is believed to be of major importance to the future of both hospitality and retail in the town centre, but provision of this will be combined with a marketing campaign to promote this availability to the coach operators.

Another business providing to the late-night economy of the town will be closing at the end of the year and with The Anchor now closing at midnight by 2026 there will be no provision for the late-night economy. The local hospitality business at this stage does not see this as a major issue as clearly the requirement for later drinking has dropped over the last few years.

The hospitality group would be interested in the plans for Warminster and Wiltshire Council's attitude towards the planned government strategy towards regenerating the high street through making the issuing of licences for selling alcohol less restrictive, combined with easing of pavement dining permits?

Empty properties

As previously mentioned with 3 new businesses opening this has filled two of the empty shops (3rd was a business that closed and rented out immediately).

2 large empty properties (Banks) close to being opened.

Work to upgrade and make empty shops appealing,

East Street x 1

Market Place x 3

High Street x 1

Business Confidence

We are currently expecting at least 2 businesses to close by the end of the year. 1 Retail and 1 Hospitality.

For the first time in 2 years there feels a slightly greater fear amongst many businesses, although they remain positive about the steps and the help from the local community the overall costs versus income are placing greater strain on their businesses.

The following was noted by the Hospitality Group, but a similar feeling is equal in the retail sector.

In general, any increasing in revenues over the previous year can be attributed to price increases rather than increase in actual business, generally showing a slight reduction in revenues over the previous year.

NIGEL LINGE - MONTHLY SUMMARY OF VOLUNTEER HOURS FOR SALISBURY PLAIN RIGHTS OF WAY VOLUNTEERS & SELF AS AT 28 MAY 2025

Examples of Tasks

Completed Maintenance Analysis of Warminster rights of way (20 hrs).

Cleared five overgrown signposts in Warminster, Longbridge Deverill & Horningsham (2 hrs). Inspected arable fields in Corsley & Horningsham to see if paths needed mowing yet (2 hrs). Mowed 27 Warminster paths (33 hrs).

Reported WARM91 as being badly overgrown, since inspected by Wilts Council & to be cleared.

WARM60 WARM66 <u>WARM91</u>







Signing Day on SPTA (E) (65 miles round trip). Inspected all signs (RoW & Permissive). Replaced 8 posts & 44 "fingers", cleaned 35 sign "clusters". Five posts had been pulled over by "mud pluggers" using them to "anchor"







Month	Admin &	Volunteer Practical (Hrs)	Total Hrs	Remarks
	Maint.	Liaison, Research, Preparing Briefs,		
	(Hrs)	Signing, Mowing & Clearing		
April 25	22	77	99	Also holiday!
May 25	24	126	150	
Financial Year	46	203	249	

Kind Regards,

Nigel

Nigel D Linge MBE, Team Coordinator for SPROWV & Advisor to Warminster Town Council & Longleat Estate.

NIGEL LINGE - MONTHLY SUMMARY OF VOLUNTEER HOURS FOR SALISBURY PLAIN RIGHTS OF WAY VOLUNTEERS, LONGLEAT & SELF AS AT 28 JUNE 2025

Examples of Tasks

Opened up the entrance to Arn Hill woodland walks. Cleared two fallen trees. Mowed 21 Warminster paths. WARM27 (Dead Well Path) is hard to cut due to badger setts & a wicked cross slope.

Entrance to A	Arn Hill	WARM24 & 27			
		Removed fallen trees	Badger setts & cross slope.		
Signing on SPTA (E) (Replaced 3 posts, 1		Cut WARM61 (path was overgrown & internal fence is rotten	Corsley	5 cleared by Longleat. Excellent job!	
TAWER YAWER AND THE PROPERTY OF THE PROPERTY O					
Month	Admin &	Volunteer Practical (Hrs)	Total Hrs	Remarks	

Kind Regards,

April 25

May 25

June 25

Financial Year

Maint.

(Hrs)

22

24

48

94

Nigel

Nigel D Linge MBE, Team Coordinator for SPROWV & Advisor to Warminster Town Council & Longleat Estate.

Liaison, Research, Preparing Briefs,

Signing, Mowing & Clearing

77

126

122.5

325.5

Also holiday!

99

150

170.5

419.5

NIGEL LINGE - MONTHLY SUMMARY OF VOLUNTEER HOURS FOR SALISBURY PLAIN RIGHTS OF WAY VOLUNTEERS, WARMINSTER TOWN COUNCIL, LONGLEAT & SELF AS AT 28 JULY 2025

Examples of Tasks

Opened up Restricted Byway Longbridge Deverill over the past 2 years & moved the gate at the Crockerton end 4m to allow safe equine entry. Improved waymarking & provided a permissive alternative route.

New waymarks on LDEV14

Moved gate back 4m on LDEV14



Replaced missing sign on Corsley 12



Mowed footpaths (maize) Corsley



30 & 31 for the land owner.



New signs on LDEV14

Cleared lost verge on footpath Warminster 21







Month	Admin &	Volunteer Practical (Hrs)	Total	Remarks
	Maint. (Hrs)	Liaison, Research, Preparing Briefs, Signing,	Hrs	
		Mowing & Clearing		
April 25	22	77	99	Also holiday!
May 25	24	126	150	
June 25	48	122.5	170.5	
July 25	45	93.5	138.5	
Financial Year	139	419	558	

Kind Regards,

Nigel

Nigel D Linge MBE, Team Coordinator for SPROWV & Advisor to Warminster Town Council & Longleat Estate.

NIGEL LINGE - MONTHLY SUMMARY OF VOLUNTEER HOURS FOR SALISBURY PLAIN RIGHTS OF WAY VOLUNTEERS, WARMINSTER TOWN COUNCIL, LONGLEAT & SELF AS AT 28 JULY 2025

Examples of Tasks

Working with the Ramblers & Countryside Access Officers opened up combined foot & cycle path WARM91.

WARM91 Two Months Before

Arisings from Hedge Cutting Being Mulched with a SCAG Mower.

Ramblers Heavy Gang Restoring the Kerb.







Twenty Seven Sign Issues Resolved on Salisbury Plain

Seven Rusted Out Signs Repaired or Replaced.

Cut Back & Mowed 18 Warminster Rights of Way.







Month	Admin &	Volunteer Practical (Hrs)	Total	Remarks
	Maint. (Hrs)	Liaison, Research, Preparing Briefs, Signing,	Hrs	
		Mowing & Clearing		
April 25	22	77	99	Also holiday!
May 25	24	126	150	
June 25	48	122.5	170.5	
July 25	45	93.5	138.5	
August 25	40.5	151.5	192	
Financial Year	179.5	757.5 _570.5	750	

Kind Regards,

Nigel

Nigel D Linge MBE, Team Coordinator for SPROWV & Advisor to Warminster Town Council & Longleat Estate.